

POSITION ANNOUNCEMENT:

DIRECTOR OF EDUCATION AND COMMUNITY ENGAGEMENT, JUNE 2022

The Madison Symphony Orchestra, Inc. (MSO), one of America's leading regional orchestras, is in its search for a new Director of Education & Community Engagement. Under the leadership of Grammy-winning Music Director John DeMain (hailed as "a gifted orchestra builder" by The New York Times), the Symphony is entering its 97th season, and enriches the cultural and educational environment of Madison and the surrounding area with excellent performances of the great masterworks and top-tier guest artists from around the world. In addition, the Symphony presents a great organ series and free summer organ concerts, as well as Education and Community Engagement Programs that bring the joy of music to more than 25,000 children and adults annually.

The Symphony performs in Madison's resplendent Overture Center for the Arts, a multi-venue center designed by internationally renowned architect César Pelli, which includes Overture Hall, an acoustically excellent and visually beautiful setting for symphonic music that is convertible for performances of Broadway, opera and ballet. Built in 2004 with acoustics designed by the award-winning firm Kirkegaard Associates, Overture Hall is also home to the Overture Concert Organ, owned and commissioned by the MSO in 2001 and built by Orgelbau Klais in Bonn, Germany.

The Madison, Wisconsin, community has tremendous natural beauty, a world-class university, a dynamic economy and more dining and cultural attractions than any other city its size. (Madison Chamber of Commerce) With a very affordable cost of living, Madison welcomes people of every background to enjoy and experience the arts.

The MSO has a budget of approximately \$5.4 million and is supported by endowments of about \$30 million, as well as a robust fundraising program. Looking forward to its centennial season in 2025-26, it presents an exciting opportunity for the right candidate.

GENERAL SUMMARY

Management of all functions and processes of education programs, including organization and implementation of school and community-based programs, concert series activities and youth concerts.

PRINCIPAL RESPONSIBILITIES

- Report to the Executive Director and serve as a member of the senior leadership team.
- Lead strategic planning and implementation for all Education and Community Engagement programs, in collaboration with the MSO Education Committee.
- Oversee the planning and implementation of the youth concerts, including Fall Youth, Spring Young People's, Symphony Soup and Link Up Concerts; as well as collaborate with the MSO Music Director and Associate Conductor to create youth concert themes and select repertoire. Also, design corresponding curriculum guides and power point presentations.
- Oversee the planning and implementation of the youth concerto competitions, including Fall Youth Concerto and all rounds of the Bolz Young Artist Competition/The Final Forte.
- Manage the planning and implementation of MSO concert related activities, including Open Rehearsals, Prelude Discussions, Magic of Music Lunches, and appropriate guest artist outreach opportunities.
- Oversee the planning and implementation of school-based programs, including Up Close & Musical® and Link Up.
- Work collaboratively with Orchestral musicians regarding education activities, including managing Orchestra musicians in community engagement programs like HeartStrings®, Up Close & Musical, and the Meet the Musician program.

MADISON SYMPHONY ORCHESTRA

JOHN DEMAIN | MUSIC DIRECTOR

- Manage mechanisms for monitoring and evaluating effectiveness of all Education and Community Engagement programs, through both formal and informal types of evaluation.
- Responsible for marketing and promotional materials for all Education and Community Engagement activities. Collaborate with Marketing Department on other related materials.
- Assist Development Department with grant-writing to support MSO Education Programs.
- Provide support to volunteers, including the Madison Symphony Orchestra League, MSO Education Committee, and the MSO Board of Directors.
- Schedule, set agenda in collaboration with committee chair and attend regular Education Committee meetings. Manage Education Committee meeting set-up, communications, and meeting minutes.
- Active participation in community groups and boards, such as: Arts Education Roundtable, Wisconsin Youth Symphony Orchestras Board, Wisconsin School Music Association and Madison Metropolitan School District, among others.
- Be an advocate for music education and continue to form close educator and community relationships.
- Able to give public presentations on the importance of music education and all MSO Education and Community Engagement programs.
- Other duties as assigned by the Executive Director.

QUALIFICATIONS

- Bachelor's degree in Music Performance, Education, or Arts Administration.
- Master's degree or equivalent a plus.
- Minimum five years of relevant work experience.
- High level of proficiency with Windows 10 and Microsoft Office programs.
- Ability to work at Symphony concerts and events on evenings and weekends
- Experience monitoring and evaluating a high volume of transactions with strong attention to detail, discretion and security, and the ability to maintain professional behavior handling confidential information
- Excellent listening, writing and interpersonal communication skills, ability to balance multiple projects, meet deadlines, and work independently and as part of a team
- Appreciation for classical music, the arts, and the value of live performances

KNOWLEDGE AND SKILLS

- Detailed knowledge of symphonic and chamber music.
- Excellent interpersonal communication skills, including ability to work well across departments and function as part of a team.
- Excellent written communications skills, including ability to articulate complex musical concepts in understandable terms.
- Must be highly organized and able to multi-task, working on multiple projects at the same time.
- Computer skills: Word, Excel, Power Point, and Finale Music.

BENEFITS

Health insurance

Option to participate in 401(K) Retirement Plan

Paid holidays, vacation and sick time

Free 24/7 parking in downtown Madison

Free admission to all Madison Symphony Orchestra concerts

Professional development, including the League of American Orchestras Conference

Salary range \$50,000 - \$55,000, commensurate with experience

MADISON **SYMPHONY** ORCHESTRA
JOHN DEMAIN | MUSIC DIRECTOR

TO APPLY

E-mail cover letter, resume, 3 references and 2 writing samples to rreed@madisonsymphony.org or mail to:

Robert Reed, Executive Director
Madison Symphony Orchestra
222 W. Washington Ave. Ste. 460
Madison, WI 53703

For best consideration, apply by July 8, 2022
Applications will be accepted until the position is filled.

The Madison Symphony Orchestra believes that diversity is a source of strength, creativity, and innovation. We value the contributions of each person and respect the profound ways their identity, culture, background, experience, status, abilities, and opinion enrich our organization. We are committed to increasing our efforts to diversify our administrative and board leadership, orchestral music and performers. Madison Symphony Orchestra Inc. is an Equal Opportunity Employer.